

Active Southern WV Workplace Wellness Capacity Building Grants Scoring Rubric

Workplace: _____

Section	Score Possible	Your Score	Evaluator 's Comments
Project Information – Contains all organizational information and contact information. Project is submitted on time and is complete, including all required documents and information requested.	5		(required for ratings less than 3)
Work Plan – At least three PSE checked and project description is well crafted and clear. Description is well written and in alignment with evaluation plan. Project timeline and partners are clear.	40		(required for ratings less than 27)
Evaluation – Determination of success is considered for all PSEs in the Work Plan. Applicant agrees to work with the PRC to measure success of projects.	5		(required for ratings less than 3)
Health Equity – Selected engagement strategies are appropriate and sufficient for addressing health equity of the populations selected.	5		(required for ratings less than 3)
Sustainability Plan – Project is likely to continue following the funding period.	5		(required for ratings less than 3)

Dissemination - Plan for dissemination is well crafted and at least 2 options were selected.	5		(required for ratings less than 3)
Budget & Justification - Budget is well crafted and appropriate for project completion with in-kind or financial support from collaborators.	20		(required for ratings less than 12)
Total	85		

Evaluator's Signature: _____

Date: _____

Final Comments: